HIV Care Services Contractor NEWSFLASH

Ryan White/Prevention

Important Dates

September

9/11

NYCDOHMH HIV Care Coordination Protocol Meeting

9/15

NYCDOHMH Ryan White Part A Mental Health Provider Meeting

9/26

HIVCS Performance-Based Workgroup Session

Performance-Based Working Session

HIV Care Services invites you to a working session on performance-based contracting on September 26, 2008. This working session, will be a forum for Ryan White and Prevention performance-based contractors to share their experiences with fee-for-service contracting.

This two-and a half-hour moderated session will be driven by a panel of performance-based contractors describing their successes, innovations and challenges resulting from performance-based reimbursement. Attendees will also be able to pose questions and comment on presented topics.

Performance-based contracting topics such as data reporting, quality management processes, agency staffing and supervision changes, internal reporting tools and financial impact will be discussed.

Date: September 26, 2008
Time: 9:30 AM –12:00PM
Location: Ted Weiss Federal Building 290 Broadway, 30th floor

If you plan on attending, it is mandatory that you RSVP no later than **September 16** to Mary Ann Okin at mokin@healthsolutions.org

Space limitations make it difficult for us to accommodate more than two attendees per performance-based contract or four staff in total for those agencies with multiple contracts. We appreciate your honoring this restriction.

If you have any specific questions regarding this working session, please contact Rick Goldfarb at 646-619-6625 or rgoldfarb@healthsolutions.org.

Due to strict security in this building, ***you must RSVP*** for this meeting to attend.

FITA Technical Assistance Services

FITA, (Fiscal and Infrastructure Technical Assistance) a service division of Public Health Solutions, helps nonprofit organizations build their structural capacity to operate more effective and efficient programs.

The types of assistance Ryan White and Prevention contractors can receive from FITA include:

- Modifying systems and developing tools to track contract cost and services (e.g. altering chart of accounts, creating spreadsheets that allocate contract cost to each service family, designing customized reporting templates, user-friendly forms etc).
- Training on transitioning staff from cost-based to performance-based reimbursement (e.g. a contract management training specific to the contractors' performance-based contract).
- Costing out program services and assisting contractors in determining their true cost of providing services.
- Training on Supervision in a performance-based environment.
- Effectively modifying and closing out performance based contracts in order to maximize contractors' award and minimize the overall EMA under spending.

Please note: Technical Assistance is provided free of service to Ryan White-funded organizations that have performance-based contracts.

For more information on fiscal-related Technical Assistance (including performance-based contract TA), please contact Ghassan Khalil, Manager, Fiscal Programs at (646) 619-6505 or gkhalil@healthsolutions.org.

For all other types of Technical Assistance or general FITA inquiries, please contact Jeff Natt, FITA's Director at (646) 619-6629 or jnatt@healthsolutions.org

HV Care Services Contractor NEWSFLASH

Making Correct HIVCS Contact!

Many times, Contractors are unsure of whom to call for assistance. Do I call my Contract Manager for an AIRS issue, or my Data Link TA? The below "cheat sheet" clarifies who to contact. The general number to reach HIVCS and Data Link is (646)-619-6400. (You can also access a staff directory via this phone number)

Issue	Contact
General AIRS issues and AIRS training	Data Link TA
Uploading Client-Level data Extract (via DUET)	Data Link TA
EMPR issue ***only having to do with contract installation*** in AIRS (Ryan White only)	Data Link TA (RW)
HIVCS Website issue/error (EMER and EMPR assistance)	Contract Manager/Program Coordinator (RW) ***(to expedite assistance, email a screenshot of the error to CM/PC***)
MIR Questions- (interpreting, receiving)	Contract Manager (performance-based RW and Prevention contracts)
Payment Questions	Contract Manager (performance-based RW and all Prevention contracts. Fiscal Coordinator for RW cost-based contracts)
Prevention PNR and CPR questions	Contract Manager
Payment Questions	Contract Manager (RW performance-based, All Prevention). Fiscal Coordinators (cost-based-RW)
Contract Mods, Renewals, Contract Updates, Forms, Email receipts of EMER/EMPR, General Contracting Information- your HIVCS "point of contact"	Contract Manager/Program Coordinator
Grievances	HIVCS Grievance Officer (Rick Goldfarb see above for contact information)
RFP	Instructions on whom to contact will be provided

To email any staff member of Public Health Solutions (HIVCS, Data Link, FITA, etc.) just type the first letter and last name of the person. For example, John Smith's email address would be jsmith@healthsolutions.org.