

Chapter 7

**Contact
Information**

Chapter 7: Contact Information

Your main HIVCS point of contact for contract-related questions is your Contract Manager. He or she will be able to answer your questions pertaining to your contract scope of services, general reporting issues, contract compliance and payments. Your Contract Manager may, at times, work with other HIVCS Departments to assist you.

Your contract may also be assigned an NYCDOHMH Project Officer and/or a Technical Assistance Coordinator. Listed below are NYCDOHMH contacts:

Edward Thomas
Director of Project Officer Unit
(212) 442-5146
ethomas3@health.nyc.gov
(For COF, EBI, ANT)

Maureen Malave
Medical Programs Project Director (TAC Unit)
212-788-4338
mmalave@health.nyc.gov
(For RTN, RTX only)

If your question is related to AIRS, your Data Link TA (Technical Assistant) can assist you.

Below are some helpful phone numbers for your reference:

HIVCS general phone number 646-619-6400 (prompt 8)
(you can access the staff directory here)

Data Link general phone number 646-619-6422
Also, the Data Link online Help Desk will answer your questions on line within one hour, Monday-Friday 9-4 (after 4pm or non-business hours will be answered by 10:00 am, next business day). Go to www.healthsolutions.org/duet.

Public Health Solutions general phone number 646-619-6400

Address:

HIV Care Services
Public Health Solutions
220 Church Street, 5th floor
New York, NY 10013

To email any HIVCS staff member, type the first letter and last name followed by healthsolutions.org. For example, John Smith's email address is jsmith@healthsolutions.org.

You can also access our staff directory on our website: <http://www.healthsolutions.org/hivcare>
Our website also contains important contract documents including modification forms and renewal documents.

Below are key HIVCS Prevention Staff contact information:

Bettina Carroll
Senior Deputy Director for Programs
(646) 619-6580
bcarroll@healthsolutions.org

Ryan Rasmussen
Deputy Director for HIV Prevention Programs
(646) 619-6608
rrasmussen@healthsolutions.org

Alex Figueroa
Manager, HIV Prevention Programs
(646) 619-6609
afigueroa@healthsolutions.org