

# Single-Payment Verification

CAG Presentation

July 22, 2008

# Service Categories

- Prevention-funded Rapid Testing
  - RTS, RTX, RTN
  - 27 contracts

# Objective

Conduct a one-time review to verify, on a sample basis and through documentation, that services paid under Public Health Solutions/HIVCS Prevention HIV rapid testing contracts were not also paid for by any other funder or payment source.

# Payment Rule

If services may be deliverable to other funding sources or reimbursable by third-party payers, then service may be:

- delivered against this contract

OR

- delivered/billed to another funding source

You must not double-count or double-bill services delivered under this contract.

# Potential Payment Sources

- Medicaid/Medicare
- Private insurance
- Other Public Health Solutions contract with the same service types
- Other non Public Health Solutions contract or grant with the same service types
- Client self-pay

# Procedure

## Three methods of review:

1. Verification of Billing Process
2. Billing Record Review
3. Cross-Contract Data Analysis

# Verification of Billing Process

- Review current Scope of Services
- Complete Worksheet A
  - Unable to bill = no further review
  - Able to bill = Billing Record Review and Cross-Contract Data Analysis

# Billing Record Review

- Site visit
  - Review 1-2 months, at least 4 months prior
  - Representative random sample
  - Compare services paid by contract to reports from billing system(s)
  - Any instances of double-billing will be noted and discussed at exit interview

# Findings/Actions

- Expand sample
- Flag for recoupment
- Note and discuss with agency staff during the exit conference
- Determine further action (changes to compliance status, corrective action plan, payment recoupment, notification of other paying funder(s), etc.)
- Note and compile in final report to DOHMH

# Cross-Contract Data Analysis

- Internal review of data
  - Review same service types, different contract
  - Looking for same service/client/day
  - Any instances of double-billing will be noted and discussed with agency
  - Further action to be determined

# Timeline

- Announce project to contractors 7/25/08
- Execute Worksheet A 8/15/08
- Schedule site visits for all contracts 8/15/08
- Conduct site visits for all contracts 9/30/08
- Conduct cross-analysis data 8/31/08
- Final report to DOHMH 10/15/08

# Discussion

- What sort of billing records would you be able to generate?
- What department/staff would likely provide data and participate in site visit?
- What considerations might we need to take into account?
- Other?



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