

Chronology of a Piece of Data

How data gets from you to us and back
to you again

HIVCS Community Advisory Group

4/22/08

The Basics

- AIRS is the data collection system used by all Ryan White Part A contractors and some Prevention contractors
- AIRS is owned by NYS AIDS Institute, and is developed by Defran Systems
- Data Link provides technical assistance and training for AIRS to all Public Health Solutions contractors

AIRS

- What input does Public Health Solutions have into AIRS development?
- Why do we use it?

How Data Gets From You to Us

- Data Link sets up AIRS at your agency
- Every fiscal year Data Link sets up your Public Health Solutions contracts in AIRS so that you can meet your contractual data reporting requirements.
- You provide services to clients and enter information about services provided in AIRS
- Every month you use AIRS to create a client-level data extract and an eMPR (aka MHRA Report).
- You submit the client-level data extract to www.healthsolutions.org/duet and the eMPR to www.healthsolutions.org/hivcs

A Few Key Points about Proper Data Reporting Practices

- Always enter data according to the contract mappings provided by your Data Link TA

HIVCS Service Type Description	Category Code	HIVCS Category / DL Service Category	Encounter Code	Encounter	Service Code	Service/Activity	Unit Type
Intake and Assessment	00031	Housing	216	Housing Placement Assistance and Referral	439	Intake/Assessment	Individual
Pre Placement Activities	00031	Housing	216	Housing Placement Assistance and Referral	1027	Lease Negotiation	Individual
Pre Placement Activities	00031	Housing	216	Housing Placement Assistance and Referral	405	Information/Referral	Individual
Pre Placement Activities	00031	Housing	216	Housing Placement Assistance and Referral	908	Apartment Viewing	Individual
Pre Placement Activities	00031	Housing	216	Housing Placement Assistance and Referral	1109	Pre-placement Coordination	Individual
Reassessment	00031	Housing	216	Housing Placement Assistance and Referral	702	Reassessment	Individual

Key Points cont.

- Always click “NEW” when creating your monthly client-level data extract to submit to www.healthsolutions.org/duet
- When submitting your client-level data extract via www.healthsolutions.org/duet be sure to select the month for ALL contracts for which you are submitting

DUeT Screenshot

Upload (step 2 of 4) » Reporting Dates - Mozilla Firefox

File Edit View History Bookmarks Tools Help

https://dldev.datalink-mhra.org/duet22/upload/dates.cfm

Medical and Health Research Association of New York City, Inc. **MRA** home

DUeT Data Upload Tool

Hello Alison | [Change Password](#) | [Logout](#)

Admin Menu Submissions (by Contract) Files Standard Checks Users Set Up
[View All](#) | [Filter](#) [View/Modify](#) [View/Modify](#) | [Add](#) [View/Modify](#) | [Add](#) [Maintenance](#)

Upload (step 2 of 4) » Reporting Dates

[<< Back to Step 1](#)

For Dates:

	07-HRR- <input type="text"/>	98-HRR- <input type="text"/>
QuickCheck		
<input type="checkbox"/> ▶	2008 <input checked="" type="checkbox"/> March (Rec'd)	2008 <input type="checkbox"/> March
<input type="checkbox"/> ▶	<input checked="" type="checkbox"/> February (Rec'd)	<input type="checkbox"/> February
<input type="checkbox"/> ▶	<input checked="" type="checkbox"/> January (Rec'd)	<input type="checkbox"/> January
<input type="checkbox"/> ▶	2007 <input checked="" type="checkbox"/> December (Rec'd)	2007 <input type="checkbox"/> December
<input type="checkbox"/> ▶	<input checked="" type="checkbox"/> November (Rec'd)	<input type="checkbox"/> November
<input type="checkbox"/> ▶	<input checked="" type="checkbox"/> October (Rec'd)	<input type="checkbox"/> October
<input type="checkbox"/> ▶	<input checked="" type="checkbox"/> September (Rec'd)	<input type="checkbox"/> September
<input type="checkbox"/> ▶	<input checked="" type="checkbox"/> August (Rec'd)	<input checked="" type="checkbox"/> August (Rec'd)
<input type="checkbox"/> ▶	<input checked="" type="checkbox"/> July (Rec'd)	<input checked="" type="checkbox"/> July (Rec'd)
<input type="checkbox"/> ▶	<input checked="" type="checkbox"/> June (Rec'd)	<input checked="" type="checkbox"/> June (Rec'd)
<input type="checkbox"/> ▶	<input checked="" type="checkbox"/> May (Rec'd)	<input checked="" type="checkbox"/> May (Rec'd)
<input type="checkbox"/> ▶	<input checked="" type="checkbox"/> April (Rec'd)	<input checked="" type="checkbox"/> April (Rec'd)

What happens after you upload to DUEt

- DUEt notifies Data Link staff that your client-level data extract has been submitted
- Data Link staff uploads your extract to our database, known internally as URSv4. This database contains all of the de-identified data submitted by both your agency and all other NYC agencies.
- Every night the DUEt record of all submissions received that day is sent to HIVCS
- Every night the data in URSv4 is pushed to an HIVCS server